

**BUILDING & GROUNDS COMMITTEE MEETING  
MINUTES**

February 28, 2022

**Members Present:** Pam Deppe, Brad Miller, Vera Small, Paul Truax

**Members Absent:** Jeff Thomas

**Others Present:** Byron Deaner, Kim Jackson, Josh Langfelder, Brian McFadden, Joe Petty, Jeff Wilhite, Denise E. McCrady (Secretary)

Chair Deppe called the meeting to order at 5:00 p.m.

A motion to approve the minutes from January 24, 2022 was made Miller and seconded by Truax. Motion carried (4-0).

Joe Petty, Petty & Associates, completed a presentation on the Sheriff's Storage and Coroner plans at the South Complex.

Josh Langfelder, Recorder, requested approval of five salary adjustments. A motion to consolidate the requests was made by Truax and seconded by Miller. Motion carried (4-0). A motion to approve the requests was made by Truax and seconded by Small. Motion carried (4-0).

Byron Deaner, Facilities Manager, requested approval of a replacement hire. A motion to approve the request was made by Miller and seconded by Small. Motion carried (4-0).

Kim Jackson, Information Systems, requested approval of four purchase orders. A motion to approve the request was made by Truax and seconded by Miller. Motion carried (4-0).

A motion to accept the Purchase Reports was made by Small and seconded by Truax. Motion carried (4-0).

There was no Old Business or Public Comment.

A motion to adjourn was made by Small and seconded by Truax. Motion carried (4-0).

Meeting adjourned.